**1000 Hours Cooperators Meeting**

Participants: IC, Ops, Liaison, Assisting & Cooperating Agencies, Stakeholders

(Note: LOFR to determine who is facilitating meeting: LOFR or PSC.)

Materials needed: Location, preferably indoors, map, PA System, Easel and paper (pre-stick), pens, chairs. Assistant to act as scribe if needed.

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| **Agenda Topic** | **Briefed By** |
| Welcome and ground rules   * Phones off, keep sidebar conversations to minimum. COVID or other special instructions. * Sign-in sheet for each meeting/day. | LOFR/PSC |
| Welcome and Introductions  IMT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  IC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  PIO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  SOFR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  OSC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  PSC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  LSC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Self-introductions of attendees: |  |
| Purpose of meeting | LOFR |
| Situation Update | OPS |
| Weather | OPS/PSC/LOFR |
| Evacuation/Repopulation | LELO |
| Issues:   * Federal and Tribal Agencies * Local Agencies * Utilities * Elected * Other cooperators |  |
| Agency Administrator. Introduce and open for comment |  |
| Closing Comments | IC |
| Immediate action on any items | LOFR |
| Next meeting time and location | LOFR |