**Command and General Staff Meeting**

Participants: IC, UC, PIO, Safety, Liaison, Ops, Plans, Logs, Finance

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| **Agenda Topic** | **Briefed By** |
| Roll call and introduction of new participants and guests | PSC |
| Opening remarks | IC/UCG |
| Present incident objectives for the upcoming operational period | PSC |
| Describe/update current situation | SITL/OSC |
| Open discussion, including the following:   • Current status and issues • Constraints, limitations, and shortfalls  • Input needed to finalize the incident objectives and strategies | OSC  Others |
| Establish precedence of incident objectives based on incident priorities | PSC |
| Outline of guidance to achieve objectives | IC/UCG |
| Open discussion (optional) | PSC |
| Closing remarks | UCG |
| Reminders; Meeting schedules, Document formats, etc… | PSC |