

# INCIDENT ACTION PLAN

## HIGHWAY INCIDENT

CA-TNF-001295  
P5QJ8A (0517)



Sunday

### OPERATIONAL PERIOD

8/20/2023      0600  
                                 to  
8/21/2023      0600



DAY 0600-1800 / NIGHT SHIFT NOT STAFFED



# INCIDENT OBJECTIVES (ICS 202)

<b>1. Incident Name:</b> HIGHWAY		<b>2. Operational Period:</b> Date From: 8/20/2023 Date To: 8/21/2023 Time From: 0600 Time To: 0600	
<b>3. Objective(s):</b>			
<b>Leaders Intent and Incident Strategy</b> Commit resources only when there is a reasonable expectation of success in protecting life, critical property, and infrastructure. Effectively implement a full suppression and values-driven strategy utilizing a mix of tactics (direct, indirect, and point-protection) when and where the probability of success is high, and risk is commensurate with the identified values. Success is defined as safely achieving objectives with the least firefighter exposure, while committed to service and enhancing relationships with surrounding communities and host agencies.			
<b>Incident Values</b> <ul style="list-style-type: none"><li>- The safety of incident personnel and the public.</li><li>- Residents within the Community of the Town of Washington.</li><li>- Keep the fire on Forest Agency Lands.</li><li>- Air quality and smoke sensitive areas such as communities, highways, and transportation corridors.</li><li>- Relationships with local, state, county, and the public.</li></ul>			
<b>Incident Objectives</b> <ul style="list-style-type: none"><li>- Provide for the safety of incident responders and the public through the application and implementation of sound risk management strategies.</li><li>- Incident values are communicated and protected to the extent possible from adverse fire and incident activities.</li><li>- Engage Resource Advisors to minimize adverse impacts to incident values.</li><li>- Effectively manage incident cost through the selection and implementation of strategies and tactics that have a high probability of success in meeting objectives.</li><li>- Coordinate with Fire Management to support any new fire starts to help provide timely, safe, and efficient initial attack within the TFR as requested.</li></ul>			
<b>Incident Requirements</b> <ul style="list-style-type: none"><li>- Manage the Highway Fire within the direction of the delegation of authority, leader's intent, and Resource Advisors.</li><li>- Create and maintain a work environment in which people are treated with respect and dignity.</li><li>- Track and record all ground and resource disturbing suppression efforts.</li></ul>			
<b>5. Site Safety Plan Required?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
<b>Approved Site Safety Plan(s) Located at:</b>			
<b>6. Incident Action Plan</b>			
<input checked="" type="checkbox"/> ICS 203	<input checked="" type="checkbox"/> ICS 215A	<input type="checkbox"/> ICS 205 A	<input type="checkbox"/>
<input checked="" type="checkbox"/> ICS 204	<input type="checkbox"/> ICS 220	<input type="checkbox"/> Training Message	<input type="checkbox"/>
<input checked="" type="checkbox"/> ICS 205	<input type="checkbox"/> Facility Maps	<input type="checkbox"/> Travel Map	<input type="checkbox"/>
<input checked="" type="checkbox"/> ICS 206	<input checked="" type="checkbox"/> Weather Forecast	<input checked="" type="checkbox"/> Demob Plan	<input type="checkbox"/> County Health Message
<input checked="" type="checkbox"/> ICS 208	<input type="checkbox"/> Fire Behavior	<input checked="" type="checkbox"/> Finance Message	<input checked="" type="checkbox"/> ICS 214
<b>7. Prepared By:</b> Jim Irving		Position/Title: PSC	Signature: _____
<b>8. Approved by Incident Commander:</b>		Jason Flores, Eric Husmann	Signature: <u>[Signature]</u> ICS 202

<b>Weather Forecast</b>	<b>Latitude:</b> 39.3397	<b>Longitude:</b> -120.7915	<a href="#">Update</a>	<a href="#">NWS Fire Weather</a>
<b>1. Incident Name:</b> <b>HIGHWAY</b>	<b>2. Operational Period:</b>	Date From: 8/20/23 Time From: 0600	Date To: 8/21/23 Time To: 0600	Last Update 8/19/2023 15:10:07

NWS Office = STO, Zone = CAZ269  
 Fire Weather Planning Forecast for Interior Northern California National Weather Service Sacramento CA 1259 PM PDT Sat Aug 19 2023  
 ...Isolated Thunderstorms Possible, Mainly Over Mountains...  
 .DISCUSSION... Threat of isolated showers and thunderstorms continues, mainly over the mountains today. Gusty outflow wind and lightning strikes outside of main precipitation cores are possible. Cooling trend into early next week with below normal high temperatures. Widespread precipitation possible late Sunday into Monday night as remnants of weakening Hurricane Hilary move into interior Northern California. Breezy northerly winds expected Sunday, becoming southerly on Monday.

CAZ221-269-202000-  
 Stanislaus NF West of the Sierra Crest-  
 Northern Sierra Including the Tahoe and Eldorado NF/S West of the Sierra Crest-  
 1259 PM PDT Sat Aug 19 2023

.TONIGHT...  
 \* Sky/Weather.....Mostly cloudy with a chance of showers and a slight chance of thunderstorms.  
 \* Min Temperature.....56-65 lower elevations...except 45-55 higher elevations.  
 \* 24 HR Trend.....Little change.  
 \* Max Humidity.....66-81 percent lower elevations...except 82-97 percent high elevations.  
 \* 24 HR Trend.....15 percent up.  
 \* 20-Foot Winds.....  
 \* Valleys/Lwr Slopes...East winds 5 to 11 mph.  
 \* Ridges/Upr Slopes...East winds 5 to 11 mph.  
 \* LAL.....3.  
 \* CWR.....20 percent.

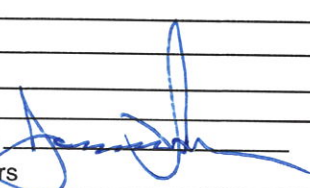
.SUNDAY...  
 \* Sky/Weather.....Mostly cloudy. A chance of showers in the morning, then a chance of showers and a slight chance of thunderstorms in the afternoon.  
 \* Max Temperature.....76-81 lower elevations...except 61-71 higher elevations.  
 \* 24 HR Trend.....9 degrees cooler.  
 \* Min Humidity.....41-50 percent lower elevations...except 53-68 percent high elevations.  
 \* 24 HR Trend.....28 percent up.  
 \* 20-Foot Winds.....  
 \* Valleys/Lwr Slopes...East winds 5 to 11 mph shifting to the west 6 to 12 mph in the afternoon.  
 \* Ridges/Upr Slopes...East winds 7 to 13 mph.  
 \* LAL.....1 increasing to 2 in the afternoon.  
 \* CWR.....10 percent.

.SUNDAY NIGHT...  
 \* Sky/Weather.....Cloudy. A slight chance of thunderstorms early in the evening. A chance of showers in the evening, then showers likely after midnight.  
 \* Min Temperature.....56-62 lower elevations...except 45-53 higher elevations.  
 \* Max Humidity.....80-95 percent.  
 \* 20-Foot Winds.....  
 \* Valleys/Lwr Slopes...East winds 9 to 15 mph.  
 \* Ridges/Upr Slopes...East winds 9 to 15 mph with local gusts up to 30 mph.  
 \* LAL.....2 decreasing to 1 late in the evening.  
 \* CWR.....50 percent.

.MONDAY...  
 \* Sky/Weather.....Showers in the morning, then showers and a slight chance of thunderstorms in the afternoon.  
 \* Max Temperature.....67-73 lower elevations...except 53-63 higher elevations.  
 \* Min Humidity.....68-83 percent.  
 \* 20-Foot Winds.....  
 \* Valleys/Lwr Slopes...South winds 9 to 15 mph.  
 \* Ridges/Upr Slopes...South winds 9 to 15 mph.  
 \* LAL.....1 increasing to 3 late in the morning.  
 \* CWR.....80 percent.



## ORGANIZATION ASSIGNMENT LIST (ICS 203)

<b>1. Incident Name:</b> HIGHWAY		<b>2. Operational Period: Date From:</b> 8/20/2023		<b>Date To:</b> 8/21/2023	
		<b>Time From:</b> 0600		<b>Time To:</b> 0600	
<b>3. Incident Commander(s) and Command Staff:</b>			<b>7. Operation Section:</b>		
IC/UC's	Jason Flores, Eric Husmann (t)	Operations	Greg Lowdermilk		
Deputy	Dave Jeffries	Planning Ops	Terry Lim		
Safety Officer	Lucas Lambert	Night Ops			
Information Officer	Mary Sullivan	Staging Area	WHITE CLOUD		
Liaison Officer		<b>Branch</b>	<b>I</b>		
<b>4. Agency/Organization Representatives:</b>		Division/Group	A	Gabe Herrera	
Agency/Organization	Name	Division/Group	M/W	Brian Pimentel	
CalTrans	Shelly Pangman	Division/Group			
SPI	Joe King	Division/Group			
		Division/Group			
		<b>Branch</b>	<b>II</b>		
		Division/Group			
		Division/Group			
		Division/Group			
		Division/Group			
		Division/Group			
		<b>Branch</b>	<b>III</b>		
		Division/Group			
		Division/Group			
		Division/Group			
		Division/Group			
		Division/Group			
		<b>Branch</b>	<b>IV</b>		
		Division/Group			
<b>5. Planning Section:</b>		Division/Group			
Chief	Jim Irving	Division/Group			
Deputy		Division/Group			
Resource Unit	Leslie McCormick	Division/Group			
Situation Unit		<b>Branch</b>	<b>V</b>		
Documentation Unit	Meaghan Pang	Division/Group			
Demobilization Unit		Division/Group			
GISS	Matt House	Division/Group			
FBAN		Division/Group			
IMET		Division/Group			
Training Tech Spec		<b>Air Operations Branch</b>		<b>Director:</b>	
		Air Support Group Supervisor			
		Air Tactical Group Supervisor			
<b>6. Logistics Section</b>		Helibase Manager			
Chief	Dave Alicia				
Ordering Unit	Eric Truax	<b>8. Finance/Administration Section:</b>			
Base Camp Manager	Cory Rutherglen	Chief			
Ground Support Unit		Time Unit			
Communications Unit		Procurement Unit			
Medical Unit		Comp/Claims Unit			
		Cost Unit			
<b>Prepared By: Name:</b> Jim Irving		<b>Position/Title:</b> PSC		<b>Signature:</b> 	
<b>ICS 203</b>		<b>Date/Time:</b> 8/19/2023 2300 hours		<b>NIMS IAP</b>	











# ICS 205 - INCIDENT RADIO COMMUNICATIONS PLAN

CONTROLLED UNCLASSIFIED  
INFORMATION//BASIC

1. Incident Name: <b>HIGHWAY</b>		2. Date/Time Prepared Date: 08/19/2023 Time: 1930		3. Operational Period: Date From: 08/20/23 Time From: 0600		Date To: 08/21/23 Time To: 0600			
<b>4. Communications</b>									
Ch#	Function	Name	Assigned To	Rx Freq	Rx Tone	Tx Freq	Tx Tone	Mode	Notes
1	COMMAND	Fire Net	ALL DIVS	170.6000		164.9375	146.2		Tone 5
2	AIR TO GROUND	A / G	ALL DIVS	167.8125		167.8125			
3	TACTICAL	R5 T4	DIV A	166.5500	0.0	166.5500	0.0	A	
4	TACTICAL	R5 T5	DIV MW	167.1125	0.0	167.1125	0.0	A	
5	TACTICAL	NIFC T2	NOT IN USE	168.2000	0.0	168.2000	0.0	A	
6									
7	TACTICAL	CALCORD	ALL DIVS	156.0750	(T6) 156.7	156.0750	(T6) 156.7	A	
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
<b>5. Special Instructions</b>									
This is a test									
6. Prepared by (Communications Unit Leader): Name: <u>E. Troax</u>								Signature: <u>[Signature]</u>	
ICS 205 - CONTROLLED UNCLASSIFIED INFORMATION//BASIC								Date/Time: 08/19/2023 1930	

## MEDICAL PLAN (ICS 206)

<b>1. Incident Name:</b> <p style="text-align: center; margin-top: 10px;"><b>HIGHWAY</b></p>	<b>2. Operational Period:</b> Date From: 8/20/23 Date To: 8/21/23 Time From: 0600 Time To: 0600
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3. Medical Aid Stations:			
Name	Location	Contact Number/Freq	Paramedics
Western Sierra Medical Clinic	844 Old Tunnel Rd, Grass Valley, CA 95945	1-530-274-9762	<input type="checkbox"/> No

4. Transportation (indicate air or ground):			
Ambulance Service	Location	Contact Number	Level of Service
Calstar Air Ambulance (Auburn)	13750 Lincoln Way, Auburn 95603	1-530-887-8259	ALS
Sierra Nevada Ground Ambulance	110 Spring Hill Dr, Grass Valley 95945	1-530-273-1414	ALS
Bi County Ground Ambulance	1700 Poole Blvd, Yuba City 95993	1-530-674-2780	ALS
Reach Air Ambulance (Olivehurst)	1400 Sky Harbor Dr., Olivehurst 95961	1-916-208-1610	ALS

5. Hospitals:							
Hospital Name	Address,	Contact Number(s)/ Frequency	Travel Time		Trauma Center	Burn Center	Helipad
	Lat & Long		Air	Ground			
Sierra Nevada Memorial Hospital	155 Glasson Way, Grass Valley, CA 95945 Lat/Long: 39.2281, -121.0469	1-530-274-6000	6 mins	60-90 mins	Level 4	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sutter Roseville Medical Center	1 Medical Plaza Dr., Roseville, CA 95661 Lat/Long: 38.7660, -121.2496	1-916-781-1800	20 mins	60 mins	Level 2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
U.C. Davis Burn Center	2315 Stockton Blvd. Sacramento, CA Lat/Long: 38.5549, -121.4546	1-916-734-3636	27 mins	90 mins	Level 1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>

6. Special Medical Emergency Procedures	
<p>In the event of a medical emergency provide the following information to the Communication Unit/Grass Valley Communication Center:</p> <ol style="list-style-type: none"> <li>1. Declare the nature of the emergency.                             <ol style="list-style-type: none"> <li>a. Medical injury/illness?</li> <li>b. Is injury/illness life threatening?</li> </ol> </li> <li>2. If life threatening, then request that the designated frequency be cleared for emergency traffic.</li> <li>3. Identify the on-scene Point of Contact (POC) by resource and last name (i.e. POC is TFLD Smith)</li> <li>4. Identify nature of incident, number injured, patient assessment(s) and location (geographic and GPS coordinates).</li> <li>5. Identify on-scene medical personnel by position and name (i.e. EMT Jones)</li> <li>6. Identify preferred method of patient transport.</li> <li>7. Request any additional resources and/or equipment needed.</li> <li>8. Document all information received and transmitted on the radio or phone.</li> <li>9. Identify any changes in the on-scene Point of Contact or medical personnel as they occur.</li> </ol>	<p style="text-align: center;"><b>Injury Reporting Procedures</b></p> <p>Nature of Injury: _____</p> <p>Location of Patient: _____</p> <p>Point of Contact: _____</p> <p>Transportation Requested by: Air ___ Ground ___</p> <p>Point of Pick-Up: _____</p> <p style="padding-left: 40px;">Lat: _____ Long: _____</p> <p>Patient Unit ID: _____</p> <p>Is an EMT with Patient: Yes ___ No ___</p> <p>Age: _____ Sex: Male ___ Female ___</p> <p style="margin-top: 10px;"><b>All Emergencies - Secure the area and identified witnesses for later investigation. Keep accurate log of events.</b></p>

Check box if aviation assets are utilized for rescue. If assets are used, coordinate with Air Operations.

<b>7. Prepared by (Medical Unit Leader):</b>	<b>Signature:</b> _____
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<b>8. Approved by (Safety Officer):</b>	<b>Signature:</b> _____
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ICS 206	NIMS IAP	Date/Time: _____
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### SAFETY MESSAGE/PLAN (ICS 208)

<b>1. Incident Name:</b> HIGHWAY	<b>2. Operational Period:</b>	Date From: 8/20/23 Time From: 0600	Date To: 8/21/23 Time To: 0600
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**Driving: Steep, narrow, dusty roads throughout fire area. Maintain safe following distances and appropriate speed when traversing roads. Drive with headlights on at all times.**

**Working on steep, uneven terrain. Be mindful of rolling materials and crews that may be working downhill.**

**Hazardous Trees and Snags: Be alert of snags due to tree mortality and drought. Crews are working in a very hazardous area with numerous dead trees, stay diligent and flag hazardous areas. Avoid taking breaks under trees.**

**Maintain situational awareness. Look up, Look down, Look around**

**Stay hydrated!!! Time to think = time to drink. Document rest and hydration on 214.**

**Remain mindful of what is going on around you! LCES!**

**HEADS UP!!! Lookout for SNAGS when working around areas with burned trees. Evaluate all wind damaged trees with large limbs before working under around them.**

**Stay informed of changing weather conditions. Review IRPG Thunderstorm Safety pg. 17**

**4. Site Safety Plan Required?**  No

Approved Site Safety Plan(s) Located At:

**5. Prepared By:** Lucas Lambert

Position/Title: SOFR

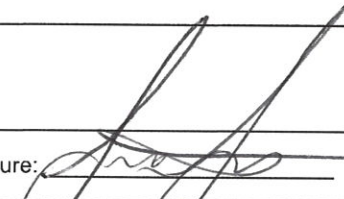
ICS 208

Date/Time: 8/19/2023 / 2030

Signature: 



## INCIDENT ACTION PLAN SAFETY ANALYSIS (ICS 215A)

<b>1. Incident Name:</b> HIGHWAY	<b>2. Operational Period:</b>	Date From: 8/20/23 Time From: 0600	Date To: 8/21/23 Time To: 0600
Incident Area	Hazard/Risks	Mitigations	
ALL	FATIGUE	Be alert for signs of fatigue and take breaks as necessary. Drink water before, during and after your shift. Be alert for signs of heat disorder in yourself and others.	
ALL	DRIVING HAZARDS	Drive defensively! Expect the unexpected around every turn. SLOW DOWN. Drive with headlights on, use wheel chocks and always look before backing. Increase following distances on dusty roads.	
ALL	WEATHER	Be thoroughly familiar with weather predictions and monitor conditions on the ground for changes.	
ALL	DEHYDRATION	Drink water before, during, and after your shift. Logistics will have water available.	
ALL	ANIMAL ATTACK	Keep distance from animals and identify aggressive animals. Be mindful of any injuries that could develop into infection.	
ALL	ROLLING MATERIAL	Be aware of work locations of crews. Communicate with individuals that may be below you. Be aware of loose rock and rolling material.	
ALL	HAZARD TREES	Be aware of situational awareness. Look up for overhead hazards. Mitigate the hazard if safe to do so. Flag the hazard and communicate the situation up the chain of command.	
<b>5. Prepared By:</b> Lucas Lambert		Position/Title: SOF	Signature: 
ICS 215A	Date/Time: 8/19/2023 / 2030		

# NEVADA COUNTY FAIRGROUNDS



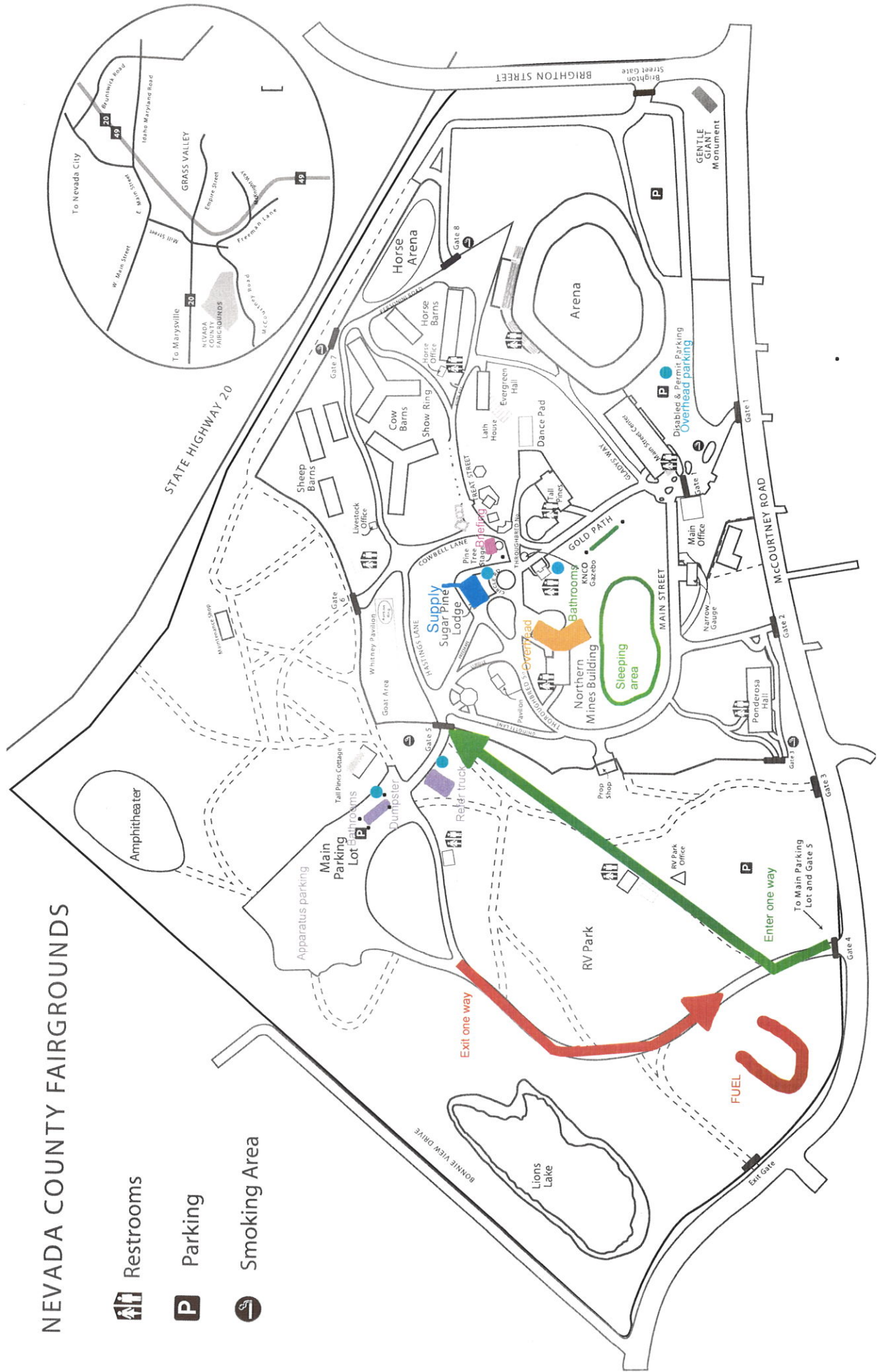
Restrooms



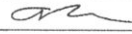
Parking



Smoking Area



## GENERAL MESSAGE (ICS 213)

<b>1. Incident Name</b> (Optional): Highway		
<b>2. To</b> (Name and Position): Highway Expanded		
<b>3. From</b> (Name and Position): Eric Truax ORDM-T (925) 216-2119		
<b>4. Subject:</b> Per Diem transition 8/20/23	<b>5. Date:</b> 08/19/2023	<b>6. Time</b> 1250
<b>7. Message:</b>  At 1300 hours 8/20/23 the incident will no longer provide three meals. All personnel will be transitioned to per diem breakfast and dinner. Incident to supply lunch.		
<b>8. Approved by:</b> Name: <u>Cory Rutherglen</u> Signature: <u></u> Position/Title: <u>BCMG</u>		
<b>9. Reply:</b>		
<b>10. Replied by:</b> Name: _____ Position/Title: _____ Signature: _____		
ICS 213	Date/Time: _____	



# HIGHWAY FIRE FINANCE

CA-TNF-000998

P5QJ8A (0517)

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**Please send your Finance documents and/or questions to the following:**

**Email:** [2023.highway.finance@firenet.gov](mailto:2023.highway.finance@firenet.gov)

Use the following **keywords** in the **subject line** of your email so they get routed to the proper location:

**Personnel Time** (Agency Overhead, Agency Crews/Engines, AD's, Cooperators)

Subject Line of email should include **any** of the following options:

- CTR, Crew Time Report, Time, Overhead

**Contract Equip/Crews** (VIPR, National Contract Crews, etc)

Subject Line of email should include **any** of the following options:

- Shift Ticket, Equipment, Contractor

Write legibly and be sure to add your Request# in the right-hand corner of your shift ticket.

Please make sure your CTR's and Shift Tickets are signed by a government official

**Finance Phone #:** (541) 554-9789 (DO NOT Send any finance documents via text)

PLEASE ENSURE THE BELOW DOCUMENTS ARE EMAILED TO FINANCE:

<b>Agency Equipment/Crews:</b>	<b>Overhead:</b>	<b>Contract Equipment/Contract Crews:</b>	<b>Cooperator:</b>
<ul style="list-style-type: none"><li>• Manifest</li><li>• Resource Order</li><li>• CTR's</li></ul>	<ul style="list-style-type: none"><li>• Resource Order</li><li>• AD Hire Form (If an AD)</li><li>• CTR's</li></ul>	<ul style="list-style-type: none"><li>• Agreement/Manifest</li><li>• Resource Order</li><li>• Shift Ticket</li><li>• Inspection Forms</li></ul>	<ul style="list-style-type: none"><li>• Cooperative Agreement</li><li>• Resource Order</li><li>• Shift Ticket</li><li>• Inspection Forms</li></ul>

# HIGHWAY INCIDENT

CA-TNF-001295

## DEMOBILIZATION CHECK-OUT PROCESS

This incident is using a virtual checkout process for demobilization. **Please do not leave the incident until the follow steps have been completed!**

1. **24 hours prior** to demobilization date, please ensure that:
  - Your incident supervisor has submitted a [Demob Request](#) in coordination with the Demob unit.
  - If you need a flight arranged for you, please submit a [Flight Request Form](#).



Demob Request Form

2. **On your demob date**, please check out with the following units.
  - Supply Unit – Return gear and supplies.
  - Ground Support/Weed Wash – Return pool NERV rentals, receive inspections, etc.
  - Communications Unit – Return Radios and other communications equipment.
  - Time/Finance – Ensure that all CTRs and/or shift tickets have been submitted and **you have received your final, signed OF-288 Time Report or OF-286 invoice.**



Flight Request Form

3. **Once you have completed the above steps**, please fill out the [Demob Checkout Form](#) and contact the Demob Unit Leader to confirm your release from the incident. **PLEASE DO NOT FILL OUT THE DEMOB RELEASE FORM UNTIL ALL PRIOR STEPS BEEN COMPLETED!**
  - Demob Unit Leader: (530) 559-1100, [2023.highway.demob@firenet.gov](mailto:2023.highway.demob@firenet.gov)



Demob Checkout Form





